

**Galva Public Library Board of Trustees**  
**August 12, 2025**

The August 12, 2025 Board of Trustees meeting was called to order at 7:00 pm with the following members present: Cheryl Anderson, Barb Caravello, Alan Gardiner-Atkinson, Linda VanDeVelde, Gloria Wilson, Destiny Zurek and Library Director Lauren Heck. Donna Carlson was absent.

The Secretary's report was approved as read.

The Treasurer's report was reviewed. Cheryl moved that this report and bills in the amount of \$22,129.70 be approved. Gloria seconded; motion passed.

**Director's Report**

**Personnel**

Staff Training – CPR/First Aid/AED/Narcan: Lauren reached out to the Stark County Ambulance in July to find training for staff. Lauren worked with Kim, who partners with the 'Society of Growth' to provide these services. Kim is also going to help us get an AED. The Library will close at 2pm on 09/08 for staff training in CPR/First Aid/AED/Narcan as Mondays are the only day the entire staff is here.

Lauren did annual reviews for Hannah and Abigail. Hess was not reviewed as she plans on retiring soon. Lauren does need to appeal to the Board on a staff member's behalf in relation to their review.

**Programming**

Monday crafts – with our extended hours on Mondays we are looking into more programming for Patrons. We started on 07/21 with a 'bedazzle' craft for hairclips and compacts that was well attended.

The Sugar Scrub craft on 08/11 was very well attended with over 30 people in attendance.

Patriotic Painting on July 26 – we had 30 people in attendance for the craft! 28 adults and 2 older children. Lauren is actively working with the Senior Center to plan more events.

The Prairie Tellers group did a program on 08/12 at the First United Methodist Church.

**Circulation/Collections/Financials/Grants**

Mobile Hotspots – Lauren has been looking into purchasing mobile hotspots for circulation as we have had an uptick in patrons without access to the internet lately. This would be another great service that the library can provide for the community.

**Equipment/Maintenance**

The Library will be closed all day on 08/22 for carpet cleaning.

Children's Room Painting – Lauren spoke with Brant Trunbull in mid-July. He was supposed to come at the end of July but did not. Lauren will attempt to reach him again before fall or will go with a different painter.

**Action Items**

The annual Budget, Ordinance # 02-25, was reviewed and unanimously passed at 7:15 with a roll call vote as follows: Anderson-Aye, Caravello-Aye, Carlson-Absent, Gardiner-Atkinson-Aye, VanDeVelde-Aye, Zurek-Aye. Gloria moved to approve the selling of non-resident cards, Alan seconded, motion carried.

**Other Business**

Lauren made a successful appeal to the Board to adjust the wage of the Librarian I position to \$18.50 per hour to be retroactive to July 1<sup>st</sup>.

Meeting adjourned at 7:49 pm.

Respectfully submitted,

Barbara Caravello

Secretary