

Galva Public Library Board of Trustees Meeting April 14, 2026

The Galva Public Library Board of Trustees met on Tuesday, April 14, 2026 with the following members present: Donna Carlson, Gloria Wilson, Destiny Zurek, Linda VanDeVelde, Cheryl Anderson and Director Lauren Heck. Barb Caravello was absent.

The Secretary's report was approved as read.

Treasurer Donna Carlson reviewed the Treasurer's report. She moved that this report and bills in the amount of \$15,202.75 be approved, Destiny seconded and motion passed.

Personnel

The Library Board needs to have its own email address for communications and for reporting to the IL State Library. Lauren was unable to recover the old email so a new one was created: galvalibraryboard@gmail.com. The Board will need to assign someone to monitor this email and designate a backup as well.

Library Board Members need to fill out and return their Statements of Economic Interest so that Lauren can return them to the county clerks. If these are not completed, we could face potential daily fees/fines.

All Staff, with the exception of the Custodian, took a Bloodborne Pathogens training in February. Lauren ordered 3 spill kits – they are in the staff restroom where the first aid supplies are.

Lauren applied for a \$200 waiver for a 4 week training course 'Early Literacy: Designing Meaningful and Impactful Library Programs for Children and Caregivers'. The waiver was approved so Lauren signed Abigail up. The training has 4 weekly, self-paced modules and 2 online sessions.

April 19th – 26th is Library Workers Appreciation Week. The Library provided the staff, including Avery and Terry, with a \$25 gift.

Abigail attended RSA Day at Spoon River College in Macomb on 04/08.

Programming

We had great attendance at the Digital Health program on 02/16. 13 people were there. There is University of IL programming scheduled for April 15 at the Senior Center that features landscaping design and rain gardens at 10 and 11:30am.

There was a Diamond Painting program on 03/21 at the Senior Center. Lauren hired Maggie Miller from Magnitude by Maggie to instruct the program. Refreshments were provided by Special Kneads and the supplies for the program were donated by a local patron. We had 19 people in attendance and have enough kits to do another program in the future. Abigail took initiative to expand early childhood programming to Learning Connections. There is now a Library story time at 9:30 on Tuesdays at Learning Connections in Galva.

There is a reptile program on May 9th at the library. Zach Ward from Crimson Scales Exotics will be bringing various reptiles. The cost is \$500.

Circulation/Collections/Financials/Grants

The Toniebox 2 and figures are available for circulation. Lauren is actively working on our Library of Things and in setting up shelving for these for better visibility. Lauren also ordered 3 more mobile hotspots. That puts us up to 8 available for circulation.

Do we, as an Organization, want to renew our newspaper subscriptions? The Geneseo Republic is up for renewal. We currently publish our legal notices in the Prairie News, a free newspaper. No one reads any of the papers, however the Geneseo Republic does cover Henry County.

Lauren is currently working on the logistics of the Library of Things. So far we have a Frisbee disc golf set, croquet set, DVD and CD players, garment steamer and red light lamp.

Line Item Update FY 26-27: In order to accommodate our growing collection of items that circulate, that aren't books, Lauren is proposing that we change the name of our 'Book Purchases' Line item to 'Circulation Materials'.

Mango Languages: Lauren had a zoom call with a rep from Mango Languages, a potential database that we can offer our patrons.

Equipment/Maintenance

Stark County Ambulance came on 02/18 and helped setup the AED. It is in the employee bathroom in the Director's office.

The carpeting was finished on 03/05. Lauren hired Larry Clemons, a local patron, to fix the shelf in the circulation desk. He did so on 03/09.

Lauren received a quote for bed maintenance and weed control from Ben Smith of BDS Lawns and Johnson Landscaping for Board review.

Sidewalk on NW 3rd Ave: We need to replace a piece of sidewalk out front next to the driveway. It is in bad shape. Lauren called the city on 02/27. The city stated they would 'send someone over'. Lauren will keep calling.

Terry Summers, and Lauren, cleaned and dusted the high fixtures on 04/11/26. Terry did this for \$300.

Fireplace Insert: Lauren is working with KBL Design out of Peoria and has a quote for review. Lauren has followed up with the insurance company. Tory from VanOpDorp Electric in Geneseo came and looked over the area for more outlets. He will be in touch with a quote.

Action Items

The Patron Conduct Policy was reviewed. Donna moved that this policy be approved, Destiny seconded and motion passed.

The Corrective Behavior Discipline Policy was reviewed. Alan moved that his policy be approved, Gloria seconded and motion passed.

The Blood Borne Pathogen Policy was reviewed. Alan moved that this policy be approved, Donna seconded, and motion passed

The energy contract was discussed. We could stay with Engie at 13 cents per kilowatt hour or switch to Ameren. Alan moved to continue with the contract with Engie, Gloria seconded and motion passed.

A Temporary Page Position was discussed. Lauren would like to hire a temporary Library page from May 26 through July 2, 2026. Destiny moved that this be done, Donna seconded and motion passed.

Meeting adjourned at 8:01 pm.

Respectfully submitted,
Chery Anderson for Barb Caravello

